

PTO Meeting 1/27/2017

Attendees: Sandra Weseman, Belinda Hsu, Holly Reil, Jingli Kiger, Kathryn McHugh, Niela Rahman, Stuart Marquis, Wendy Ames, Cecilia Casagrande

CAP Updates

- Group recapitulated the CAP program (Child Assault Prevention)
 - 1st, 3rd, 5th graders - play roles to learn how to respond in situations like bullying and assaults
 - Two 45 mins workshop session for each grade, led by 1 CAP person and 2 parent volunteers. Cost is about \$250 per session
 - Parents can opt their kids in or out of joining the workshop
 - Program is run during the school day in a classroom setting with teachers' involvement.
- Last week Brian, Vivian met with Gail Sommer (Director of Community Support & Prevention Services that runs CAP) to get an introduction to the program. Belinda of the PTO was present at the meeting as well. Discussions covered the resources that would be involved and potential questions from parents. One suggestion was also to host an information session for parents to gauge interest level before making any decision.
- Heath School has been running CAP for the past 3 years.
- PTO decided to table it until beginning of next school year

Board Updates

- Rachel Kalvert and Sarah Weingart resigned as of January 1, 2017, but remain committed to their roles on PTO: Time with Teachers, Pumpkinfest, and Read-A-Thon
- Board voted Holly Reil as interim secretary
- Sarah's roles will be spread amongst board members
- See attached notes of PTO tasks and initiatives.
- Next Community Conversation (new name for PTO general meetings) will be held on 2/8
- Diversity & Inclusion committee is meeting with Brian to discuss how it will move forward with meetings and other initiatives
- LSAC minutes should be published online as well
- Science night - needs volunteers; anyone interested should reach out directly to Hiroko Aspi
 - PTO has budgeted approximately \$1500 to bring specialists/events into Science Night

Budget Update

- As of 1/27/2017 the PTO has achieved 41% of our expenses spending and 67% of income goals. Much of the revenue generation is in the fall, while the PTO continues to spend funds into June
- The currently fundraising is slightly behind goal as a number of our fundraisers are scheduled in the spring and, due to lack of volunteer leads, PTO will not be holding a

Silent Auction this year. However, if we approach a point where expenses are poised to exceed revenue, we will need to look at making some expense adjustments in the spring.

- Sandra Wesemann is following up with Hiroko Aspi on her work last year with the Superintendent to understand allowance supplies from the district to get a better understanding what supplies the district will supply vs. PTO will supplement. The PTO will supplement what is not covered by the district.
- We will follow up the conversation about supplies with teachers, to determine if there is a better way to collect for school supplies both at the beginning of and throughout the school year

Class Gifts

- K-5 classes all collected an average of \$159 per teacher
- PTO supplemented the Middle School teacher holiday gift fund by \$1,500 as middle school fundraising was less than expected.
- For end of the year gifts Holly and Jenny Azzara will coordinate to make sure there is a consistent policy between K-5 and middle school class gift.

Next Meeting

- The meeting needed to be adjourned so planning for the Community Conversation on February 8 will be done over email.